Removing Deleted Items from Your Exchange Mailbox

Getting Started:
• In a web browser go to: http://mailfront.highpoint.edu
• Enter your HPU user name and password.
• If you are unable to access your HPU e-mail account, you must go to the HPU IT department (Norcross 145) for assistance.

In Mozilla Firefox:

[Image of Mozilla Firefox interface with messages list and options to empty deleted items]
In Microsoft Internet Explorer:

Right click Deleted Items
Select Empty Deleted Items
Using Microsoft Outlook:

Right click Deleted Items
Select Empty “Deleted Items” Folder